



ROOSEVELT HIGH SCHOOL 2013 COMMENCEMENT INFORMATION AND INSTRUCTIONS

GRADUATION REHEARSAL
GRADUATION CEREMONY

Roosevelt High School Gym, Tuesday June 11, 2013 10:00-11:00 a.m.
Memorial Field, Wednesday, June 12, 2013 8:00 p.m.

Dear Graduates, Parents, and Guardians:

Congratulations graduating Seniors! Graduation for Roosevelt High School's Class of 2013 is rapidly approaching. This year's ceremony will take place at **Memorial Stadium at 8:00 p.m. on Wednesday, June 12th**.

Please review all information below to ensure that you and your family will enjoy this important occasion.

TICKETS FOR GRADUATION CEREMONY

We are doing away with tickets for this year. The stadium seats 4,000 people, so please try to limit your guest count to 8-10 people to ensure that everyone has a seat. Wheelchair seating is available along the center walkway. Please show up early for older guests to navigate the steep stairs.

GRADUATION REHEARSAL INSTRUCTIONS

The rehearsal will take place at Roosevelt High School Gym, Tuesday, June 11th, from 10:00-11:00 a.m. ***Attendance by every graduating senior is mandatory***, as you will receive final seating instructions at this time. For questions or if you cannot attend, contact Melissa Boswell, Activity Coordinator, promptly at mrboswell@seattleschools.org.

GRADUATION CEREMONY INSTRUCTIONS

Graduating Seniors:

You must arrive by 7:00 p.m.! Expect traffic congestion and plan accordingly. You will enter and exit the stadium through the ***North Gate*** next to Republican Street. Proceed to the tunnel to pick up your name card. Volunteers will be on hand to staff the name card distribution; look for table signs that include the first letter of your last name. You will then be directed to a waiting area in the tunnel in preparation for the procession.

You should arrive wearing a cap and gown. **Caps and gowns will be handed out at school on JUNE 6th in the Commons during lunch.** No decorations or writing may appear on your cap or gown. Dress appropriately for this important occasion: Men wear a shirt with a collar, long trousers, and dress shoes. Women wear a skirt, dress, or nice slacks and dress shoes. You may wish to avoid high heels due to open, uneven and steep stadium steps.

Everyone: No denim or jeans, sneakers, or flip-flop sandals. Caps are to be worn with tassels to the right. Leave purses, flowers, make-up and reading material at home or with your family. If you are planning on attending Spree, consider bringing clothes to change into after graduation.

Parents and Guests:

We recommend carpooling, as parking may be limited. Parking is available in the parking garages on the north and east sides of Memorial Stadium. Limited parking is available to the east side of the stadium. Give yourself plenty of time to park and find your way into the Stadium's *South Gate* (on the EMP side). Doors open for guests at 7:30 p.m. The ceremony will begin promptly at 8:00 p.m. and end approximately an hour later. **You will be directed out of the stadium to the fountain area, where you will meet up with your graduates.**

Seniors, Parents and Guests:

We request your help in providing cooperative participation and a respectful atmosphere by following these rules:

- Graduating Seniors are NOT allowed to have: decorations on caps or gowns, personal effects such as purses, make-up bags, camera, celebration items such as noisemakers, balloons, silly string, signs, flowers, and of course, NO alcohol or drugs.
- Spectators' bags and purses are subjected to security inspection.
- Spectators are not permitted to enter the graduate seating area. Photographs may be taken from the stands before, during, and after the ceremony. The time after the ceremony may be limited due to immediate departure from the stadium after the ceremony to Spree.
- Balloons are not permitted in the stadium.
- Please respect the dignity of the ceremony as well as the limited time available to announce the names of our four hundred graduates. *Yelling or cheering during the ceremony makes it difficult to hear the names of each graduate. Please save the cheers until the very end.* Don't spoil this important moment for anyone!
- Turn off your cell phones or set them to silent.
- PTSA Sponsored SPREEE: Buses will be leaving from the EMP turn around about 10:00. No bags, purses, etc. Students just need to bring themselves and an ID. See the RHS Website, Activities then Senior Events links for more information.

OTHER CRITICAL DATES AND CONTACT INFORMATION

All GRADUATING Seniors MUST go through the "senior check-out" process before leaving school on Friday, June 7th. Seniors must go to all six classes during the regular school day to get a signature from their teacher. You must clear all outstanding fines, fees and debts before you can receive a signature from Mrs. Poulias. She will not sign anyone's check-out form until a student has been signed out by ALL teachers, the custodian, and the librarian.

For students who OFFICIALLY do not have a full schedule, Mrs. Poulias will be available starting at 1:00 p.m. on June 7th. Otherwise, students cannot get her signature until after they are signed out in 5th or 6th period, whichever is their last class of the day. The student's counselor will then be the final stop and final signature on the check-out form. All spaces on the check-out form must be signed in order for students to walk at commencement AND to receive your diploma and final official transcripts. If you have any questions, please call the Counseling Office, 252-4827.

The last day of classes for Roosevelt Seniors will be Friday, June 7th. There is a Senior Class Meeting and graduation rehearsal on Tuesday, June 11th at 10:00 a.m., as well as the Senior Luncheon (\$12/ ticket). For those attending the Senior Luncheon, buses will be parked outside the gym after the rehearsal and students will go directly to the Mountaineers Club.

Diplomas will be available for pick up in the Main Office as of the second week in August. Please call first to check office hours, 252-4810. Questions? Contact Susan Remley at waremley@hotmail.com.

WE LOOK FORWARD TO SEEING YOU AT GRADUATION!